EAST WOODHAY VILLAGE HALL

Bouncy Castles (and other bouncing devices) Policy

East Woodhay Village Hall Trustees allow the use of bouncy castles (and other bouncing devices) under the following conditions:

1. When booking, the hirer must declare that they intend to have a bouncy castle. This declaration will imply a commitment to make sure that:
   - The bouncy castle will be supervised at all times by an adult (over 18).
   - **Public liability insurance** will be provided either by the **supplier** or the **hirer**.

2. Before the actual booking, the **hirer** must confirm that **public liability insurance** is in place and must be prepared to provide evidence for this **by producing a copy of the policy of insurance.**

The **hall** reserves the right to prohibit the use of a bouncy castle, or even to cancel the booking if appropriate evidence is not provided on request.

3. Any responsible **supplier** of a bouncy castle must have insurance, but often their public liability insurance **will only apply if they are present** to operate and supervise the use of the castle.

4. If they are not present and their cover doesn't apply, then the hirer is responsible for providing public liability insurance and for supervision of the castle by an adult over 18.

5. It is the responsibility of the hirer to investigate what cover is provided and when they should buy additional cover for themselves. Insurance for a one-off event can be purchased and both the following companies offer one-off insurance for bouncy castles.
   Park insurance. www.parkinsurance.co.uk
   Peacock Insurance. www.peacockinsurance.co.uk

Please note: the hall insurance doesn't cover use of bouncy castles. The hall is only responsible for advising hirers that they must put appropriate arrangements in place.

Supervision and Safety Instructions.

1. Hirers are required to follow these instructions.
2. The maximum bouncy castle size is 12 x 15 ft.
3. It must be placed carefully so as not to block fire exits.
4. The castle must be adequately secured.

1. Make sure the person you hire from, the supplier, has the appropriate Public Liability Insurance. A copy of the policy from the supplier must be sent to the hall in advance of the event. If the company cannot supply this and is not operating and supervising the castle at all times, then you must obtain public liability insurance separately at your own cost. The Hall will require a copy of the policy of insurance in advance of the event taking place.

2. Children must be supervised by responsible adults, (over 18), at all times, whilst the castle is in use.

3. The supervising adults must follow the supplier's instructions on the number of children permitted on the castle at any one time.
4.
5. The bouncy castle is restricted to use by age group (age group 2 to 5; 6-10, 11-13 and over 13 years.) Age groups should not be mixed.
6.
7. Under no circumstances should the bouncy castle be used by children under 2 years of age.
8.

5. Soft matting covering hard surfaces must be placed to the front or open sides.
6. There should be a responsible adult (over 18) supervising at all times, paying close attention to the number at play on the castle at all times during its use.
7. The number of children using the bouncy castle must be limited to the number recommended in the Hire Company's safety instructions. There must be no overcrowding.
8. A rota system for different age or size groups should be operated together with the observance of any age limit of users.
9. All children must be made to remove footwear, hard or sharp objects such as jewellery, buckles, pens, phones and other similar pocket contents.
10. Eating whilst on the bouncy castle must not be allowed.

Additionally, the **hirer** should ensure that the Hire Company (the supplier):

1. Fully complies with the Health and Safety Executive Guidance Note PM76 – "The Safe Operation of Inflatable Bouncing devices". This important guide deals with all aspects of safety.
2. Employs suitably experienced and trained adult personnel, where the company is responsible for setting up, operation and supervision of the bouncy castle
3. Provides written evidence of a current Public Liability Insurance Policy with a Limit of Indemnity of at least £10 million. This insurance is to cover the liability of the Hire company. Note that this is unlikely to extend to cover the hirer of the equipment unless the supplier remains in charge and oversees all usage.
4. Provides written instructions about the safe setting up, operation and supervision of the equipment, and that the name and address of the manufacturer or supplier is clearly marked upon it.

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East Woodhay Village Hall

Indemnity Form for the use of Bouncy Castles (and other bouncing devices.)
If you intend to use a bouncy castle in the Hall for your party, we require you to tell us in advance and complete this form. The reason for this is that the Village Hall Public Liability insurance does not cover use of bouncy castles and the Village Hall Trustees cannot accept responsibility in the event of any accident.

We will require you to follow the hire terms below.

East Woodhay Village Hall Trustees accept no liability for any damage or injury caused by the use of a bouncy castle or other bouncing inflatable device. Our inspection of your, or the supplier's insurance details is without responsibility on our part of the policy's suitability or fitness for purpose. The Hall is neither insured for such activity nor accepting of any liability for any loss, damage or injury arising from the use of the equipment or its supervision and you will indemnify the hall Trustees against all liability arising therefrom.

Dated 9 September 2025