

East Woodhay Village Hall

Cancellation Policy

Cancellation

- a. The Hirer shall be liable to pay the hire fee or such portion of it as may be determined by the Committee if the hire is cancelled within 8 weeks of the booked event date and the Committee is unable to secure a replacement booking.
- b. In the event that the circumstances of the hire event are found to be materially different from those described on the Hire Contract form, the Committee may cancel the booking and shall have absolute discretion as to the amount of any repayment of the security deposit or fee.
- c. In the event of competing requests for the premises, the Management Committee reserves the right to select the successful request, even if that decision results in the cancellation of a previously approved request.
- d. In exceptional circumstances, the Committee reserves the right to refuse a booking without notice or cancel a hiring agreement giving seven days' notice in which case the Hirer shall be entitled to a refund of any payments already made.
- e. In the event that the Hall is required for use as a polling station for a Parliamentary or Local election, The Committee reserves the right to cancel the booking in which case the Hirer shall be entitled to a refund of any payments already made.

9th September 2025